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**Headteacher: Maria Lewington**

## CHARGING POLICY

Reviewed by:	Leadership & Governing Body
Date:	2022
Review dates:	18th June 2007 amended 21st September 2011, reviewed November 2012, reviewed February 2014, reviewed February 2015, reviewed October 2016
Next Review	Autumn 2023
Ratified by Governors:	Maria Lewington & Kevin Hinde
Governor Signature:	<i>Maria Lewington</i> <i>Kevin Hinde</i>



## **CHARGING POLICY**

The Governing Body and Leadership Team have worked with staff, parents and pupils to provide a curriculum and ethos that robustly ensures that our school vision is evidenced in all we do ;

- To grow healthy and strong and will know how to look after their bodies.
- To keep trying to learn new skills to grasp all of life's exciting opportunities.
- To have the confidence to think, explore and take risks so that they can '***Be the Best that You Can Be.***'
- To learn to see the good in others and they will see the good in you.
- To say '***I think I can, I know I can***' and will know how incredible we are.
- Who will feel proud to be part of our school community.

### **John Scurr Primary School Charging Policy**

This policy has been written following the Charging & Remission Policy Guidance from London Borough of Tower Hamlets, 2010. Sections 449-462 of the Education Act 1996 set out the legal framework governing the charging of school activities.

John Scurr is an inclusive school and governors are committed to ensuring that no pupils are excluded from school activities because of cost. It is their aim that all pupils should receive equal access to curricular and extra-curricular activities.

This helps to ensure that all pupils have equal access to the broad and imaginative curriculum provided by the school.

#### **1. Education During School Hours**

The school arranges a number of trips and visits to enhance and broaden the school curriculum. Children are taken to places of interest, museums, concerts etc. In addition, they work with visiting theatre (and other) groups in school. The governing body makes no charge for these enrichment activities but does ask for contributions towards the cost. Parents are also asked to pay for materials for practical activities in some circumstances.

Contributions are asked for in the following circumstances:

To pay for:

- enrichment activities taking place during the school day e.g. Educational Visits out or to pay performers/visitors to come into school etc. (Unless a majority of parents are willing to contribute towards trips and activities they may not be able take place)

#### **2. Out of Hours Activities**

We make no charge for activities taking place outside the school day, which are required to fulfil statutory duties relating to the national curriculum or to religious education.

All other activities, described as 'optional extra' activities, are charged for at cost. It is the Governing Body's intention that the school will make no profit from such activities.

Charges for 'optional extra' activities may include:

- travel, board and lodging for trips and activities outside school hours, such as the annual Year 6 School Journey and the Year 4 visit to Penzance.
- entrance charges to facilities
- costs of materials, books and equipment etc.
- after school club refreshments

### **3. Damage to School Property**

The Governing Body reserves the right to ask parents to contribute to the cost of repairs, or of replacing defaced, damaged or lost property where this is a result of a pupil's inappropriate behaviour.

We ask for a holding deposit of £30 for musical instruments borrowed during pupil's time at school – this is returned in full when the child finishes their lessons or time in school.

### **4. Subsidies and Support**

- The decision as to the proportion of the global cost of an activity which will be met from the School's Budget or from the School Fund will be made by the Headteacher
- In the case of the use of agreed funds from the School's budget or from School Fund, the Headteacher will advise the Governors of such use of funds via the Finance Committee
- Cases of genuine financial hardship or need should not prevent students taking part in an activity. To this end, parents should be advised formally of the sources of support available for the school residentials
- The staff of the School should use their knowledge of their students to alert the Headteacher of potential financial difficulties, which may handicap potential participants' so that informal and confidential contacts with home can be made. In this way, the School will seek to support financially disadvantaged pupils.

### **5. School Residential Charges**

The school will charge £90.00 per pupil regardless of family income. In cases where the family has requested additional financial support the charge will be reduced to £70.00. Therefore, the subsidy is more than 50%. For children entitled to a FSM we plan to use a contribution from the pupil premium. We may also use the school fund nor corporate investment to ensure maximum participation.